



Cost Outline

Congratulations on your engagement and upcoming wedding!

Per your request we have outlined below the costs associated with our on-premise catering services provided by Christopher Michael and Two Forks Catering for your reception.

The lovely grounds at the Jamesport Manor Inn can accommodate 50 to 150 guests on our tented patio area. The tented back field area can accommodate up to 250 guests.

Our all inclusive pricing includes food service, servers, preferred liquor, beer and wine service and rentals. Rentals include the tent, tables and chairs, portable bathrooms, china, glassware, utensils and linens. A 20% gratuity for your servers and state sales tax will be added to your final bill.

Christopher Michael provides buffet, French style service, Duo Plated and Cocktail Reception (+10). All inclusive pricing on our tented patio begins at \$140 per person. All inclusive pricing on our back field location begins at \$180 per person.

Alternatively, our sister company, Two Forks Catering, provides plated service. All inclusive pricing on the tented patio begins at \$140 per person while pricing on our back field area begins at \$180 per person.

Christopher Michael:

Buffet service includes your choice of seven passed hors d'oeuvres, your choice of three entrees, salad and two accompaniments. Dessert includes fresh fruit, coffee and assorted teas.

French style service includes your choice of seven passed hors d'oeuvres, a plated salad, and a choice of three entrees and two accompaniments served to your guest's French style. Dessert includes fresh fruit, coffee and assorted teas.

Duo Plated service includes your choice of seven passed hors d'oeuvres, plated and served salad, and a choice of two proteins and two accompaniments served to your guests plated. Dessert includes fresh fruit, coffee and assorted teas.

A Cocktail Reception service includes seven passed hors d'oeuvres, three food stations, dessert, that includes fresh fruit, coffee and assorted teas. The cost of a cocktail reception service is \$70 per person.

370 Manor Lane, Jamesport, NY, 11947 - 631.722.0500 - cmnorthfork@gmail.com

Two Forks:

Plated dinner service includes your choice of seven passed hors d'oeuvres, plated salad and a choice of three plated entrees with accompaniments. Dessert includes wedding cake, fresh fruit, coffee and assorted teas.

The per-person cost of children under the age of 12 will be 70% of the final per person cost. Wedding vendors, such as band members, photographers, DJs and catering coordinators, will also be billed at a cost of \$40 per vendor. A complete selection of menu items, and optional services, is available for your viewing at www.christophermichaelcatering.com.

Our service staff is experienced, professional and most gracious. Your event will be staffed with a Maître D' and an assistant. This service includes, but is not limited to, consultation and coordination of individual service and beverage requests, floral service, custom linen and table setting and seating requirements. Most importantly this service ensures that your wedding vendors, including band, DJ, photographers, videographers and coordinators, are coordinated to ensure that your reception runs just as you have requested. The cost for your Maître D' is \$100. The cost for your assistant is \$50.

All-inclusive pricing includes our Preferred Beverage package. This package includes Ketel One and Tito's Vodka's, Tanqueray gin, Bacardi rum, Dewar's White Label, Jack Daniels and all mixers. We will provide bottled local chardonnay, merlot and cabernet sauvignon as well as pinot grigio. Our beer selection includes, Heineken, Budweiser, Budweiser Light, Corona and Greenport Brewery on tap. You may choose 3 beers with the Preferred package. Finally, assorted soft drinks, water, and juices are included in your beverage package. Any additional liquors or beverages may be added for an additional cost per person. Your bartenders will be provided as part of your all-inclusive pricing. One bartender per 100 guests will be provided.

Drop off or set up for a wedding can be done the day before as long as there isn't another event scheduled. Availability can change up to 1 month prior to your event date. Brides may arrive at 10:00 AM, Photos can be taken on the property 3 hours before the event starts. Any items not taken that evening needs to be picked up before 1:00 PM the following day. Any left-over items not picked up will be discarded and there will be an additional labor charge.

These charges are for a five hour party. The reception can be extended at an additional cost per hour which will be computed once we have been provided a menu and guest count.

A deposit of \$1,000 is required to reserve the date of the event. Should you choose Christopher Michael or Two Forks Catering for as your caterer and secure your date with a deposit in 2015 we will honor all costs outlined above. We will also require a 50% deposit three weeks prior to the event. At this point you will be required to inform us as to the number of guests expected. This will be the minimum number of persons that you will be billed for. If the number of guests increases we will prepare for these guests accordingly and you will be billed for them. The remaining balance due will be estimated and payable one week prior to the event.

We have presented above our basic catering packages. Please keep in mind that we can customize your event to just what you had in mind and look forward to discussing all of these options with you.

Should you have any questions or require additional information, please do not hesitate to contact me at (631) 722-3537 or on my cell at (631) 834-6691. Please feel free to visit our catering showroom located at the

Jamesport Manor Inn, 370 Manor Lane, Jamesport. I look forward to working with you on this very important occasion.

Sincerely,
Christopher Michael

Matthew P. Kar
Chef/Owner
(631) 834-6691

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